



CAREGIVER ROLES & RESPONSIBILITIES

Position: Live-in caregiver at Glory House

Reports to: Executive Director

Position Description: Missionary position that lives at Glory House and takes care of resident survivors. Room and board with stipend for personal expenses. If your personal expenses exceed the stipend, you may raise support.

Expected: Be available to work 4 days per week and be flexible those days, also be on nighttime call during those days for emergencies.

Duties Summary:

The primary duty of the caregiver is to ensure the **safety** and well being of survivors that come to live in our residential program.

Daily Duties:

- Set up weekly schedule for resident and make sure they follow their schedule.
- Schedule volunteers for weekly activity and assist volunteer with any of their needs as they come to serve at the house (Example: Volunteers to teach survivors to cook, Bible study, art classes, etc.).
- Assist Life coaches that have been assigned to each survivor if they have any needs.
- Be able to cover for other caregiver's day and/or evening, with notice.
- Be able to cover vacation days for other caregivers with notice.
- Administer medication and assure they are locked up after use.
- Work with survivors to help them with devotional & prayer time.
- Work with caregivers, Executive Director and life coaches to make sure physical, spiritual, emotional needs of survivors are met.
- Assist with the maintenance of house, including cleaning (If anything is needed, report to live-in caregiver and/or Executive Director).
- Be able to prepare meals daily with the assistance of resident.
- If any essentials are needed for the house, be able to communicate to live-in caregiver and Executive Director.
- Have a car and a valid drivers license to be able to drive survivors to appointments.
- Attend prayer and case management meetings weekly.
- Be willing to continue any education that is needed to be part of Glory House Program.
- Agree to serve at the house for one year, unless an emergency arises in your personal life.
- Commit to living a life of purity, set apart for God.

Glory House – Caregiver

Executive Director

